

Borrowing

- **Years 7-10**

Students may borrow up to five books for 2 weeks. Items may be renewed after this time if necessary, provided a reserve has not been placed on this item.

- **Years 11-12**

Senior students have unrestricted borrowing privileges. Items are on loan for a period of 2 weeks. To be fair to all students, there are restrictions placed on HSC study guides at exam time.

Students may **renew** any print item provided that it has not been reserved by another student. If a student has overdue items outstanding, no further borrowing can occur until the item/s are returned.

Overdue Notices

Only **one** overdue notice will be issued to students in homerooms once the item is deemed overdue.

If this notice is ignored, the student will be placed on a lunchtime library detention. If the item remains overdue after the library detention, an afternoon school duty will be issued.

Technology

All library laptops and iPads are available for student use **in the library only**. The devices are available for loan during class time when in the library with a teacher, for seniors during study periods, before school, recess and lunch. Devices in the library are available to all students on an equal basis.

Identification Cards

All students must be in possession of photo ID cards for borrowing library resources (including technology).

Library Catalogue & Electronic Resources

The library catalogue (elibrary) is available from an app on student iPads, as well as the library laptops & iPads.

- [Access elibrary](#) (when at school)
- [Access eLibrary](#) (when at home)

eBooks in 4 easy steps:

Step 1: Download the [ePlatform by Wheelers app](#) from the App store, Google Play or for Kindle.

Step 2: Open the app, select 'Find your library' and search for 'Catholic Education Diocese of Parramatta'.

Step 3: Select 'Catholic Education Diocese of Parramatta' and sign in using your school network login.

Step 4: Select an ebook (hundreds to choose from). Note: select a book in ePub format - not PDF. Open your ebook in ePlatform and enjoy!

If you need help accessing ebooks please see the library staff for assistance.