



**Student Appeal Form for School-based Assessment**

Student's Name: \_\_\_\_\_

Homeroom: \_\_\_\_\_

Course: \_\_\_\_\_

Class Teacher: \_\_\_\_\_

Assessment Task Date: \_\_\_\_\_

- Type of Task (*tick one*)
- Examination
  - In class task
  - Hand in task

Outline the circumstances of your appeal.

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(attach any additional notes to the back of this form if you run out of space here)

Do you have **supporting documentation** to support your case? If YES, attach it to the back of this form.

**Declaration**

I/We declare that the above information is a true and accurate account of the circumstances surrounding the appeal.

Student's Signature: \_\_\_\_\_ Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**College Use Only**

Appeal: Upheld / Rejected      Head of Learning Signature: \_\_\_\_\_

- Students / parents have been notified of the outcome of the appeal in writing
- A copy of this notification has been given to the relevant Leader of Learning, classroom teacher and Student Services